



## ITEA Antelope Valley Chapter Monthly Board Meeting Minutes

October 3, 2007

**OPENING:** The meeting was called to order at 11:35 by the President, Tim Chalfant. A Quorum of the officers was verified.

**Roll Call:**

President:	Tim Chalfant (P)	Rey Garza (P)
Vice Pres:	Gary Johnson (P)	Sean McMorrow (P)
Treasure:	Abbe Reuter (P)	Ben Castillo (A)
Secretary:	Nick DeMarco (P)	
Stg at Arms:	Rich Pigman (A)	

Members: Sean Dobbin, Jim Tedesch, Jim Zimmerman and Jeff Brill were present.

**OLD BUSINESS**

**Approval of Minutes (DeMarco).** The September meeting minutes were approved as written.

**Financial Report (Reuter).** Abbe presented the October 2007 Treasure Report as:

Beginning Account Balance	\$1999.37
Expenses	(\$970.46)
Account Receipts	966.00
Ending Balance	\$1994.91

**Luncheon Report (Johnson).** The next Luncheon moved from Nov 14 to the 7th. Mr. Judkins is the guest speaker and will talk on the AFFTC runway project. No luncheon is planned for December. Some possible topics for the January luncheon include Hypersonics and NASA Historian. Sean McMorrow will coordinate the future lunch speakers.

**Grants Report (Annette).** Nothing to report.

**Chapter Newsletter (Pigman).** Nothing to report.

**Publicity Chairman (Chalfant).** Jim talked with Cheryl Smith and she accepted the position. Welcome aboard Cheryl!

**ITEA Annual BBQ (10Oct).** Tim and Sean D. reported the status of the barbeque. The 412 LG table and chairs are not available. Ray volunteered to work magic and arrange for chairs and table set up. Tim will work a back up plan to use Outdoor Recreation support. Sean ran a laundry list of supplies ready to support. Gary volunteered to pick up cookies and Sean M. volunteered to pick up water and sodas. Tim will coordinate with the front gate for Rattlers access to the base; everything is set for the barbeque. All members are encouraged to support the site prep at 11am on 9 October, the site set up on 10 October starts at 10am, and clean-up after the event.

**Annual election:** The board reviewed the status of the chapters 2008-9 Executive Board Officer election. There is one candidate for each position, some with two. The board identified several other possible candidates and will coordinate with them to complete the list and send out to the membership by noon October 4<sup>th</sup>.



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### NEW BUSINESS

**Christmas Party (Garza).** Rey learned that he is responsible for planning the Christmas party. The tentative plan is to have the party at Cascades. He will make arrangements and coordinate with the board members.

### Other

Nothing to report.

**CLOSING:** The meeting was adjourned at 12:25. The next AV Chapter Board Meeting is TBD.

### **Action Items:**

7-01	The AF Ball is in September- <b>Gary J.</b> to look at speaker opportunities	Closed
7-02	IWS- <b>Tim C.</b> will schedule a meeting with Center leaders to get their inputs on the IWS Theme.	Closed
7-03	IWS- <b>Jim Z.</b> will look into the completion dates for the hotels under construction. Data on hotels provide to the board	Closed
7-04	<b>Tim C</b> will contact ITEA Nat'l and pursue an exhibitors survey.	Open
7-05	<b>Tim C.</b> will present the different IWS committees at the Aug Luncheon and solicit membership support for a committee kick off meeting, tentatively August 15, 2007. Committees formed.	Closed
7-07	<b>Scott Hand</b> will work to re-activate the Website. Reactivated website	Closed
7-08	<b>Tim C</b> will check on the copyright of the EAFB shield.	Closed
8-1	Nick D. will send July Board Minutes out for email approval	Closed
8-2	Sean McMorrow to provide 2008 luncheon plans at the 3 Oct BOD	Closed
8-3	Ray G. revise Instrumentation Workshop budget based on board inputs	Closed
8-4	Sean D. will check additional room availability at the Fair Grounds Instrumentation Workshop	Closed
8-5	Tim C. will send out revised Instrumentation Workshop assignments. Include China Lake in distro.	Closed
8-6	Tim C. finalize food arrangement with Famous Daves or Ratlers for chapter barbeque	Closed
8-7	Jim to find a new Publicity Chairperson	Closed
10-1	Rey coordinate Christmas party	Open